

**University of Florida**  
**College of Veterinary Medicine**

**Associate Dean for Academic and Student Affairs**

Position Description

The University of Florida (UF), College of Veterinary Medicine (CVM) is seeking a talented individual to fill the position of Associate Dean for Academic and Student Affairs (ADASA). This leadership position is responsible for oversight of all activities in the Office for Students and Instruction, which include:

- Veterinary Student Admissions and Recruitment
- Student Performance in the Professional Degree Curriculum
- Professional Curriculum
- Outcomes Assessment
- Student Affairs
- Faculty Scholarship in Teaching and Learning
- Educational Resources including Awards and Scholarships
- Programs for Student Orientation and Wellness

The individual will oversee all personnel assigned to the office and serve as a senior member of the college executive leadership team. Eligible candidates must hold a DVM degree or professional equivalent. Candidates must have had educational and leadership experience in a college or school of veterinary medicine. Other qualifications include demonstrated administrative skills, commitment to excellence in professional veterinary medical education, understanding of diversity and inclusion, and willingness to lead new and ongoing innovative education programs and teaching methods. Applicants or nominees should be eligible for appointment at the rank of Associate Professor or Professor (clinical or tenure track).

All applicants must apply online through Careers at UF in order to be considered for the position. Interested individuals are encouraged to submit a current curriculum vita, letter of intent (include teaching and research interests) and names of three individuals willing to write in support of the applicant. The letters of recommendation should be from individuals that can speak to all aspects of a candidate's abilities based on the above job description. Applications for job number 495309 and supporting documents must be submitted online at <http://explore.jobs.ufl.edu/cw/en-us/#/job/495309/associate-dean-for-academic-and-student-affairs>. Review of applications will begin on January 4, 2016 and will continue until a suitable candidate has been identified.

Individuals who wish to nominate a candidate should submit a letter of nomination, including the name, position, address, telephone number and email address of the nominee to the search committee Chair, Dr. Dana Zimmer [zimmerd@ufl.edu](mailto:zimmerd@ufl.edu) .

Final candidate will be required to provide official transcript to the hiring department upon hire. A transcript will not be considered "official" if a designation of "Issued to Student" is visible. Degrees earned from an education institution outside of the United States are required to be evaluated by a professional credentialing service provider approved by National Association of Credential Evaluation Services (NACES), which can be found at <http://www.naces.org/>.

The University of Florida is an equal opportunity institution dedicated to building a broadly diverse and inclusive faculty and staff.